

# **Vienna Vocational Training Guarantee and the transition from school to skilled work**

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The **Coordination Unit Youth – Education – Employment** (abbr. **KOO JBB**) in Vienna is financed in equal parts by the Public Employment Service (AMS), the Vienna Social Fund (FSW), the Social Service Office, branch Vienna (SMS) and the Vienna Employment Promotion Fund (waff)

The coordination unit seeks to promote cooperation between funding authorities and supports these institutions in their aim of providing education and training programmes to young people during the transition from school to vocational training.

In addition, the coordination office offers a highly comprehensive information pool and service to professionals in projects associated with the „training guarantee for young people.“ See also: [www.koordinationsstelle.at](http://www.koordinationsstelle.at).

The **Education and Training until 18 - Coordination Office Vienna** (abbr. **KOST AB18 Wien**) is financed by the Social Service Office and seeks to promote the implementation of the law on compulsory education and training up to the age of 18.

As of 2017, young people who have completed compulsory schooling are legally required to attend further education or training until the age of 18.

Coordinating offices are expected to ensure that young people who fail to meet these requirements receive appropriate support. To achieve this, the coordination office receives information on compliance with the law and is obliged to contact those who do not fulfill requirements. Also, the Coordination office is a central point of contact for all questions regarding education until 18 in Vienna. See also: [www.kost-wien.at](http://www.kost-wien.at).

Die Koordinationsstelle Jugend – Bildung – Beschäftigung wird finanziert und beauftragt durch:



Die Koordinationsstelle Ausbildung bis 18 wird beauftragt und finanziert durch:



## Funding authorities and partner institutions

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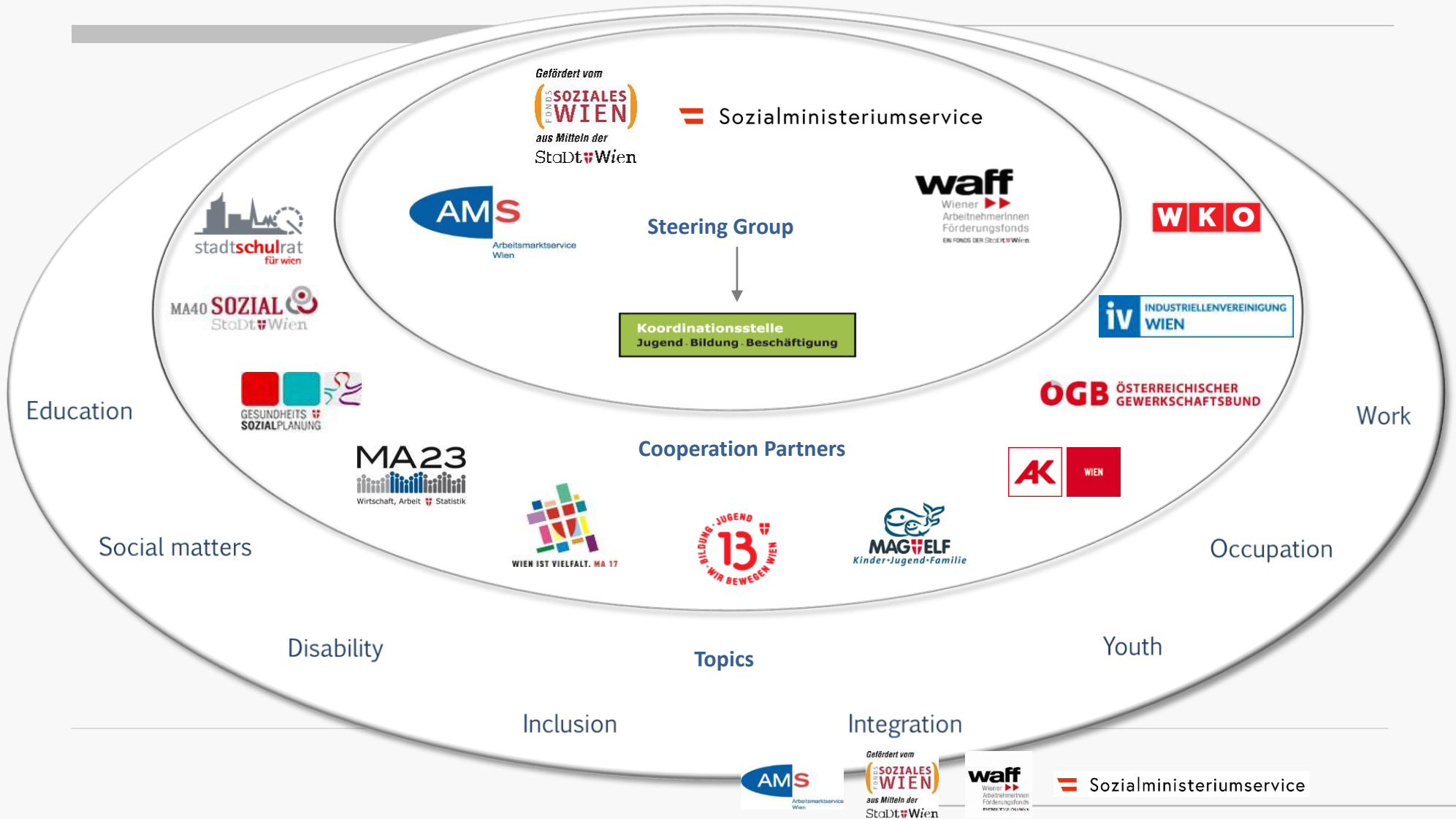
### Vienna Vocational Training Guarantee:

Comprehensive offer for all young people between the ages of 14/15 and 21, in the case of disability until the age of 25, to ensure qualification and training beyond compulsory school level (incl. higher education, city-wide youth coaching, job orientation, apprenticeship, prolonged apprenticeship training, partial qualification in a company or vocational training centre, according to individual needs or disabilities, supported by advisors and coaches)

### Partners:

- Public Employment Service (PES), Federal Office of Social Affairs – Vienna branch, Vienna Social Fund, Vienna Employment Promotional Fund,
- Vienna School board,
- Municipal department 13 – Education, out of school activities for young people, Municipal department 24 – social planning, Municipal department 40 – social welfare,
- Social partner organisations (representatives of employees and employers)

# Cooperation System Vienna Vocational Training Guarantee



## Structure of Cooperation

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### **Steering group of the Coordination Unit Youth - Education - Employment** (every 2 months):

- Planning of activities and priorities
- Agreement on further procedures
- Instructions to the Coordination Unit

**Steering Group Vienna Training Guarantee:** (3 - 4 times a year) exchange between all the relevant system partners about news and coordination requirements.

Broader system of cooperation:

- **Communicational structure with school** (Vienna Board of Education, every six months) exchange about news and problems at the interface of school
- **Project and sponsors network:** information exchange between projects of different funding authorities.

Topic-specific working groups as needed

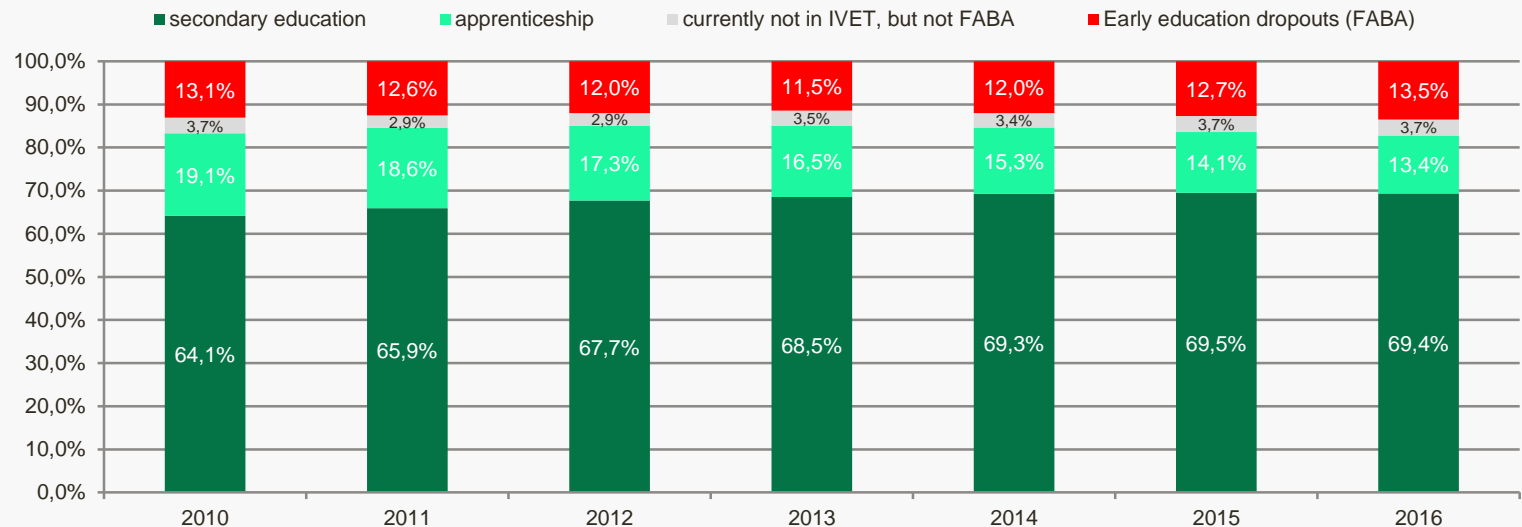
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Beschäftigung wird finanziert und beauftragt durch:

## Target Groups

In general, all adolescents and young adults, especially:

15- to 17 year olds in Vienna by educational status (reference date 31.10.)

- People with disabilities up to the age of 24
- **FABA:** Early education dropouts between 15 and 17 years (see figure)
- **ESL:** Early school leavers between 18 and 24 years with max. compulsory education and
- **NEETs:** Young people aged 15 to 24 not in education, employment or training



Source: Statistik Austria (Abgestimmte Erwerbsstatistik und bildungsbezogenes Erwerbskarrierenmonitoring); Figure :MA 23

IVET: initial vocational education or training

## Main Programme: Youth Coaching

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### What are the tasks of Youth Coaching?

- To provide individual counselling and guidance on educational and vocational options (also with regard to Education and Training until 18) and to reduce the risk of marginalisation or exclusion
- To provide individual support, especially regarding problems that might interfere with training abilities (e.g. debts, housing, etc.)
- To provide a service for young people in schools as well as for those who dropped out
- More than 10.000 participants in Vienna, four different levels of intensity: Education until 18, initial meeting, consultation, intense counselling.

Free of charge and voluntary for all participants



Funded by the Federal Office of Social Affairs

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 Sozialministeriumservice

## Main Programme: Vocational schools

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### What are vocational schools\*?

Vocational schools offer training of various skills. For young people aged 15 to 21 years (with disabilities up to the age of 24) who need more training before attending further education or starting an apprenticeship.

- Conduct in the workplace (concentration capacity, diligence, punctuality, independence, ...)
- Behavior around other people (manners, external appearance, handling criticism and conflicts, ....)
- Career choice maturity (assessing one's own qualities and capabilities, ...)
- Free of charge and voluntary

Different Elements: Training (Activation, Exercise, Specialisation), Coaching, Knowledge Workshop (basic education), Sports.

Funded by the Federal Office of Social Affairs, one project co-financed by waff



\*These vocational schools are not the same part-time vocational schools as in the dual system (company- and school based apprenticeship training).

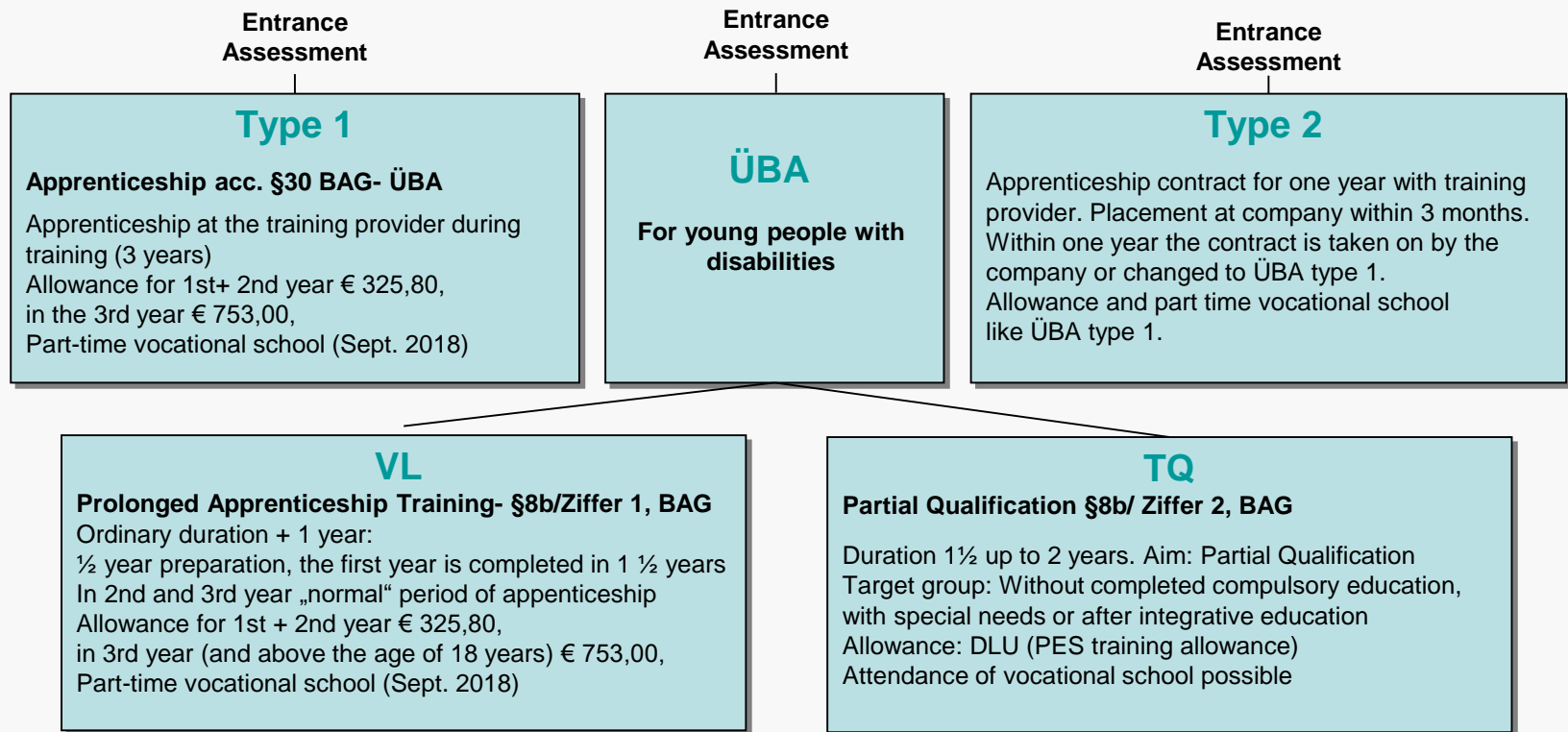


# Main Programme: **Supra-company training**

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**ÜBA: Supra-company Training**  
Entrance Assessment = Matching of apprentices and training provider, no vocational orientation!



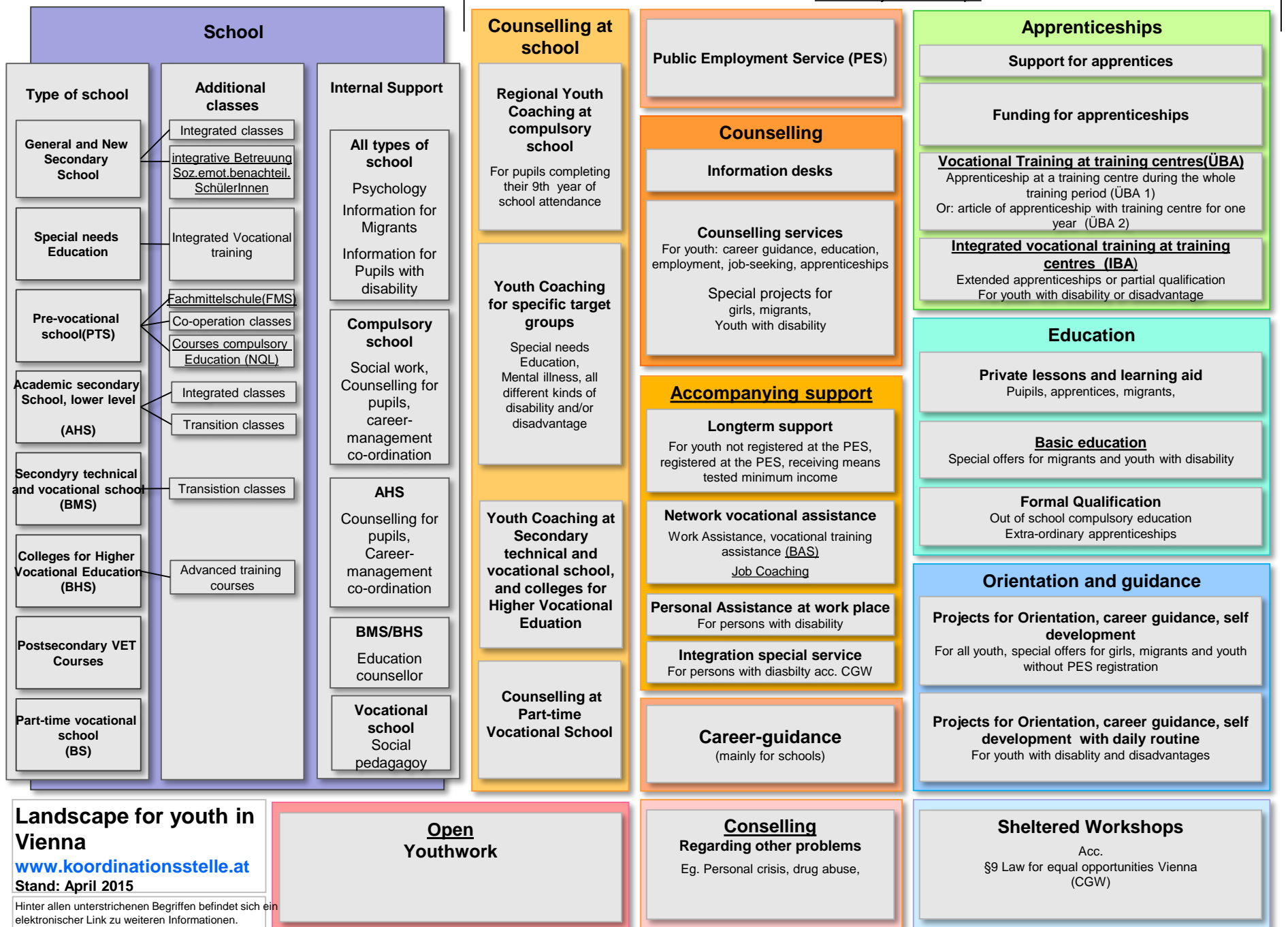
## Different programmes to catch up - apprenticeship training (adult education path)

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Supporting (young) adults to acquire qualification beyond compulsory education (mainly apprenticeship training) and assisting companies to increase skills of their employees and use the competencies of their staff with max. compulsory education.

### Means:

- Basic education programmes
- Recognition of counselling processes between different organisations (“Qualification pass”)
- Recognition of non-formal and informal competencies (“My Chance – I can do it /Meine Chance - Ich kann das) and upskilling to become skilled worker
- Kompetenz mit System/Competence with a modular approach – recognition of non-formal and informal occupational skills and competences, upskilling to become skilled worker possible
- Counselling at the workplace, grants for companies and employees (“chances-cheque” up to € 3.700/ max. 90% of further education), workplace based qualification, etc.
- Counselling and supporting SMEs to start to offer apprenticeship training



## Landscape for youth in Vienna

[www.koordinationsstelle.at](http://www.koordinationsstelle.at)

Stand: April 2015

Hinter allen unterstrichenen Begriffen befindet sich ein elektronischer Link zu weiteren Informationen.

## Counselling at school

### Regional Youth Coaching

move.on -  
Bezirke 1,2,3,20

in.come –  
Bezirke 4,  
12-15,23

WUK JUCO  
West - Bezirke  
5-9 und 16-19

VHS  
Jugendcoaching  
Bezirke 10,11

wienwork -  
Bezirke 21,22

### Specialized Youth Coaching

WUK Coaching  
Plus

WUK faktor.c

BSVWNB

WITAF

### Youth Coaching for juvenile delinquents

VHS  
Jugendcoaching

### Youth Coaching Upper secondary Education

ÖSB  
Jugendcoaching

### Counselling at vocational schools

KUS-Netzwerk  
für Bildung, Soziales,  
Sport und Kultur

## Project overview for Youth in Vienna

[www.koordinationsstelle.at](http://www.koordinationsstelle.at)

Latest update: March 2019

Public Employment Service(AMS)

## Counselling

### Initial information

Berufsinfo-  
Zentren AMS

BIWI

Kümmer-  
Nummer

Jugendinfo

### Counselling services

themes include: career guidance, education, apprenticeships, etc.

all

Target groups:

A|B|O  
Jugend

technopool

Bildungs-  
Beratung Wien

Girls / women:

Sprungbrett für  
Mädchen

\*peppa

abz\*  
Beratung

People with  
disabilities:

Integration Wien  
Elternnetzwerk

BIV  
integrativ

People receiving  
basic services  
in Vienna

Immigrants/  
Refugees:

JUBIZ

Lobby.16

Wr. Bildungs-  
drehscheibe

## Long-term support

without

PES registration:

Jugendcoaching  
Regional

Jugendcoaching  
spez. Zielgruppen

With PES  
registration

A|B|O  
Jugend

Mädchenberufs-  
zentrum (MBZ)

### Vocational Assistance Network (NEBA)

Youth  
Work Assistance  
(regional)

In.come  
Bezirke:  
4, 12-15, 23

Jugend am Werk  
Bezirke:  
2, 16-20

T.I.W.  
Bezirke:  
1, 3, 5-11

Wien Work  
Bezirke:  
21, 22

Youth  
Work Assistance  
(special)

WUK  
alle Bezirke

Vocational training  
assistance:

Jugend  
am Werk

T.I.W.

Jobcoaching:

Jugend  
am Werk

BSVWNB

Österr.  
Autistenhilfe

WITAF

Personal  
assistance  
on the job

WAG

Specialist  
integration  
Service (FSW)

Jobwärts

## Apprenticeship

### Support

Lehrlings-  
Coaching

### Supra-company apprenticeship

ÜBA 1 und  
ÜBA 2

Verlängerte  
Lehre

Teil-  
qualifizierung

### Prep. C for Appr.exam

Bfi-Wien

Jugend am  
Werk

KUS  
complete

KmS

## Socio-economic enterprises

Chance 2  
Work

itworks

Arbeits  
Raum

Project: „Back to the future“  
Reintegra Start  
Working

## Education

### Free private lessons/ tutoring

Förderung 2.0  
(VHS)

Kurier  
Lernhaus

Nachbarschafts  
Zentren

Caritas  
Lerncafés

Wiener  
Lerntafel

memory

für Mädchen:  
\*peppa

für Lehrlinge:  
KUS-Netzwerk

WIFI

### Fundamental education

BAJU

Bfi-Wien

BIDE

Interface  
InterSpace

Integrations-  
haus

Lobby.16

Start Wien  
Jugendcollege

VHS JUBIZ

### Formal qualification compulsory education

Obtaining  
school leaving  
qualification:

UKI

VHS  
JUBIZ

WUK  
m.power

Germanica

abz\*  
Austria

Prosa

## Career guidance / Employability / Personal Development

Blickpunkt  
Ausbildung

Goals for  
my future

JAWA  
next

Jugend-  
werkstatt

Qualifizierung  
zum Job

restart

preWork

youngFIT

Young people with  
psych. disorders:

Seiten-  
wechsel

### Vocational schools

BIKU-Treff

bildung  
bewegt

bildung.bewegt  
Mädchen

BOK/ BOK-  
Gastro

Do-it

Jobfabrik

Jobmania

ÖJAB

Potenzial  
Jugend

spacelab

Star

VIENNA

### Federal Social Office (SMS) target group:

First step

Horizonte  
praktisch

Jugend  
PLUS

Zone  
Jugendliche

Eranos

JUMP  
Jugend mit Potenzial

Projekt  
Mentorix

Projekt  
unik.at

QualiTRAIN

### Vienna Social Fund (FSW) target group:

BerufsQI

KOMM  
Greißlerei

PSZ INDI

Dorothea

KOMM 3

VIA

Fit4More

On the Job

Inklusive  
Lehrredaktion

KOMM 24

Projekt  
Absprung

## How is the Vienna Training Guarantee embedded in other strategies?

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- **Education until 18:** *Education and Training until 18 (AusBildung bis 18)* is an initiative of the Austrian Federal Government. The law on compulsory education and training (Ausbildungspflichtgesetz) was enacted in 2016. The obligation to be in school or training comes into effect for the first time for young people who have completed compulsory school in June 2017. The aim is qualification beyond compulsory education.
- **Austrian Training Guarantee:** §38e. AMSG (public employment service (PES) law): Based on the principle of offering everyone the opportunity to participate in the Austrian training and education system and the chance to complete upper secondary education. Obligation to offer an apprenticeship within three months, either on the first labour market or at a supra-company vocational training institution.
- **Qualification Plan Vienna 2030:** The joint and quantified strategy to increase the number of people with qualifications beyond compulsory education as well as recognition and use of vocational competencies.

## What use is the cooperation

### Koordinationsstelle Jugend - Bildung - Beschäftigung

#### Transition support system

- **Mutual understanding and knowledge among key players**
  - In terms of each institution's target groups and responsibilities
- **Better coordination of programmes and integration pathways**
  - Better communication and continuous exchange of relevant information among institutions
  - Quicker achievement of results and better solutions for young people
  - Immediate identification of problems / „gaps“ within the project landscape
  - Definition of integration paths and joint use of instruments
- **Useful tools for day-to-day work**
  - Important information / programs at a glance
  - New employee onboarding
- **Joint development and funding of projects for certain target groups, eg:**
  - Spacelab – adolescents and young adults with extended demand for support
  - Start Wien Jugendcollege – for migrants and refugees
  - Indi – for Persons with psychic/mental illness

*“The activities of the coordination unit very much facilitated the creation of a better coordinated, tailor-made transition system for young people.”*

*“Collaboration between institutions does not happen by itself. Different perspectives need to be considered and reconciled.”*

## What use is the cooperation

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### School-to-work-transition for young people with disabilities

- **Topics such as UN-CRPD and inclusion are being discussed in all institutions**
- **Consideration of young people with disabilities**
  - In the planning of new projects/measures their needs are taken into account
- **Better inclusion of support measures for young people with disabilities into the overall support system**

*“Without the coordination unit’s effort, a number of topics would not be addressed and also not treated as effectively as they are...”*

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Contact information:

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